No. A-12024/8/2024-PERS-BCAS (E-254752)

Government of India Ministry of Civil Aviation Bureau of Civil Aviation Security

> 2nd Floor, 'A' Block, Udaan Bhawan, Safdarjung Airport, New Delhi – 110003. Dated: 10th April, 2024

VACANCY CIRCULAR

Subject: Filling up of various Group 'A' & 'B' posts in Bureau of Civil Aviation Security, Ministry of Civil Aviation on deputation (including Short-Term Contract) basis -reg.

The Bureau of Civil Aviation Security (BCAS), an attached office of Ministry of Civil Aviation (MoCA), Government of India (GOI) invites applications for filling up the following posts from the eligible and willing candidates serving under the Central Government or State Governments or Union Territories or Central Armed Police Forces or Public Sector Undertakings or Recognized Research Institutions or Universities or Semi Government or Statutory or Autonomous organization on deputation (including Short-Term Contract) basis:

S. No.	Name of the post	Group	Level in the Matrix	Pay No. of Posts
(i)	Joint Director/Regional Director (JD/RD)	A	Level-12	09
(ii)	Deputy Director (DD)		Level-11	06
(iii)	Assistant Director (AD)		Level-10	46
(iv)	Senior Aviation Security Officer (SASO)	В	Level-07	47
Total				108

(The numbers of vacancies are tentative and may change at the time of selection.)

2. The essential eligibility criteria, qualifications, etc are as under:

	Name of the Post	Level in the pay Matrix	Eligibility Conditions	Experience	Initial Deputation tenure	Maximum Age Limit
1.	JD/RD	L-12	Holding analogous post on regular basis in the parent cadre/department OR With five years service in the grade rendered after appointment thereto on a regular basis in post in level 11 or equivalent in the parent cadre/department; AND Bachelor's Degree from a	feeder	Four years	56 years

			recognized University or			
2.	DD	L-11	equivalent. Holding analogous post on regular basis in the parent cadre/department OR With five years service in the grade rendered after appointment thereto on a regular basis in post in level 10 or equivalent in the parent cadre/department; AND Bachelor's Degree from a recognized University or equivalent.	experience in Police/ Security/ Intelligence department in any of the feeder		56 years
3.	AD	L-10	Holding analogous post on regular basis in the parent cadre/department OR With three years service in the grade rendered after appointment thereto on a regular basis in post in level 07 or equivalent in the parent cadre/department; AND Bachelor's Degree from a recognized University or equivalent.	experience in Police/ Security/ Intelligence department in any of the	Three years	52 years
4.	SASO	L-7	Holding analogous post on regular basis in the parent cadre/department OR With five years service in the grade rendered after appointment thereto on a regular basis in post in level 06 or equivalent in the parent cadre/department; AND Bachelor's Degree from a recognized University or equivalent.	Three years experience in Police/ Security/ Intelligence department in any of the feeder organization.	Three years	56 years

^{3.} The candidates selected for deputation to any of the above post will be governed by the terms and conditions of deputation laid down in the DOPT OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.

- 4. The candidates selected on these posts may be posted at BCAS Headquarters at New Delhi or at any of its Regional Offices located across the Country.
- 5. The Bio-data (in triplicate), in the prescribed format (attached at Annexure), countersigned & duly stamped by the Competent Authority, of suitable and willing candidates may be forwarded along with the documents mentioned in Para 6 below, within 60 days from the date of publication of this circular in the 'Employment News' to Deputy Director (Pers.), Bureau of Civil Aviation Security, Room No. SA 05, 2nd Floor, 'A' Block, Udaan Bhawan, Safdarjung Airport, New Delhi 110003.
- 6. List of essential documents to be attached with the Bio-data:
 - (i) DE/Vigilance Clearance Certificate;

(ii) Integrity Certificate;

(iii) List of penalties (Major/Minor) imposed, if any, during the last 10 years;

(iv) APARs/ACRs for the last five years (It may be noted that the Xerox copies of ACRs/APARs should be attested by an officer not below the rank of Under Secretary to the Government of India or equivalent on each page).

Important Notes:

- (i) Incomplete applications and/or applications forwarded without the complete set of essential documents listed above will not be entertained and summarily rejected without any further correspondence. Candidates who apply for the above posts will not be allowed to withdraw their candidatures subsequently.
- (ii) The above posts are proposed to be filled up on deputation (ISTC) basis only. Hence, Retired and Private candidates are not eligible to apply.

Deputy Director (Pers.) Email: ddpers.bcas@gov.in

To:

1. The Lt. Governors/Administrators of all Union Territories.

2. The Chief Secretaries, all State Governments.

- 3. All Secretaries, Ministries/Departments of Government of India with request to give wide publicity to this Circular including Attached Offices/Subordinate Offices/PSUs/Autonomous Bodies etc.
- 4. The Secretary (R), Cabinet Secretariat, CGO Complex, Lodhi Road, New Delhi.
- 5. The Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.

6. The Director, Intelligence Bureau, North Block, New Delhi.

- 7. The Director, Special Protection Group, Cabinet Secretariat, 9 Lok Kalyan Marg, New Delhi.
- 8. The Director, Central Bureau of Investigation, CGO Complex, Lodhi Road, New Delhi.
- The Director General, Border Security Force, CGO Complex, Lodhi Road, New Delhi.
 The Director General, Central Reserve Police Force, CGO Complex, Lodhi Road, New Delhi.
- 10. The Director General, Central Reserve Fonce Force, CGO Complex, Bodin Fload, New Delhi.

 11. The Director General, Indo-Tibetan Border Police, CGO Complex, Lodhi Road, New Delhi.

- 12. The Director General, Central Industrial Security Force, CGO Complex, Lodhi Road, New Delhi.
- 13. The Director General, National Investigation Agency, CGO Complex, Lodhi Road, New Delhi-110003.
- 14. The Director General, Sahastra Seema Bal, East Block-V, R.K. Puram, New Delhi.
- 15. The Director General, Fire Services, Civil Defense & Home Guards, East Block-7, R.K. Puram, New Delhi-110066.
- 16. The Director General, Assam Rifles, Shillong, Meghalaya 793010.
- 17. The Director General, Railway Protection Force, Rail Bhawan, Rafi Road, New Delhi.
- 18. The Director General, National Security Guard, Mehramnagar, Palam, New Delhi, Delhi 110037.
- 19. The Director General, National Disaster Response Force, 6th Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001.
- 20. The Director, National Crime Records Bureau, R.K. Puram, New Delhi.
- 21. The Director, Sardar Vallabh Bhai Patel National Police Academy, Shivrampally, Raghavendra Nagar, Hyderabad, Telangana 500052.
- 22. The Director General, Bureau of Police Research and Development Head Quarters, Mahipalpur, New Delhi.
- 23. The Director, National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Rohini, Sector-3, Delhi-110085.
- 24. The Chairman, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi 02.
- 25. The DGPs/Commissioner of Police of All States/Union Territories.
- 26. The Deputy Secretary (AS), Ministry of Civil Aviation, Rajiv Gandhi Bhawan, New Delhi.
- 27. All I/C Regional Offices, Bureau of Civil Aviation Security for wide publicity.
- 28. NIC, BCAS (with request to upload the circular on the website immediately).

BIO-DATA/CURRICULUM VITAE PROFORMA

Name of the Post Applied for	
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1. Name and Address	
(in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under	
Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and Other	
qualifications required for the post are	
satisfied. (If any qualification has been	
treated as equivalent to the one prescribed	
in the Rules, state the authority for the	
same)	
Qualifications/Experience required as	Qualifications/experience possessed
	Qualifications/experience possessed by the officer
Qualifications/Experience required as	보다 가능한 보고 있다면 보고 있는데 1000mm 전 1000mm (1000mm) 이 1000mm (1000mm) (1000mm) (1000mm) (1000mm) (1000mm) (1000mm) (1
Qualifications/Experience required as mentioned in the advertisement/vacancy	보다 가능한 보고 있다면 보고 있는데 1000mm 전 1000mm (1000mm) 이 1000mm (1000mm) (1000mm) (1000mm) (1000mm) (1000mm) (1000mm) (1
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	by the officer
Qualifications/Experience required as mentioned in the advertisement/vacancy circular Essential	by the officer Essential
Qualifications/Experience required as mentioned in the advertisement/vacancy circular Essential A) Qualification	by the officer Essential A) Qualification
Qualifications/Experience required as mentioned in the advertisement/vacancy circular Essential A) Qualification B) Experience	Essential A) Qualification B) Experience
Qualifications/Experience required as mentioned in the advertisement/vacancy circular Essential A) Qualification B) Experience Desirable A) Qualification B) Experience	Essential A) Qualification B) Experience Desirable

- **5.1 Note:** This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.
- **5.2** In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated **by the candidate.**
- 6. Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post.
- 6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.
- 7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	То	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (In detail) highlighting experience required for the post applied for
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					1	
*Important: Pay-ba	and and Grade	Pay (Lev	vel in the Pay	Matrix)	granted	under ACP/MACP are
						and and Grade Pay/ Pay
						e mentioned. Details of
						nave been drawn by the
Candidate, may be in						
Office/Institution	Pay, Pay	Band, an	d Grade Pay	From		To
		nder AC	CP / MACP			
	Scheme				61.34	
0 N . C						
8. Nature of preser						
hoc or Tempora or Permanent	ry or Quasi-Per	rmanent				
9. In case the prese	ent employmen	t is held				
on deputation/o						
state-	,	r				
a) The date of	b) Period	of	c) Name of the	e parent	d) Na	me of the post and Pay
initial	appointment	on	office/organiz	ation to	of	the post held in
appointment	deputation/cont	tract		applicant		antive capacity in the
			belongs		parent	t organization
9.1 Note: In case	of Officers alro	eady on d	lenutation, the	application	ons of	such officers should be
						igilance Clearance and
Integrity certificate			Ü			S
9.2 Note: Informati	ion under Colu	mn 9(c) &	(d) above mu	st be give	n in all	cases where a person is
		de the cad	lre/organization	n but still	maintai	ning a lien in his parent
cadre/organization.						
10. If any post held by the applicant, da			st			
the last deputation a		from				
_	letails about		nt			
employment:	icians about	preser				
1 0						
Please state whethe						
(indicate the name		er				
against the relevant	column)					
a) Central Governm	ant					
b) State Government						
c) Autonomous Org						
d) Government Und						

e) Universities					
f) Others					
12. Please state whether y	ou are working in				
the same Departmen					
feeder grade or feeder					
13. Are you in Revised Sc					
give the date from w					
took place and also					
revised scale.	marcate the pre-				
14. Total emoluments per	month now drawn				
Basis Pay in the PB (Lev		Dox	Grade Pay	,	Total Emoluments
Matrix)	rei & cen in the	1 ay	Graderay		Total Emoluments
- Marina)					
15. In case the applicant	belongs to an C)rgan	isation whi	ich is no	t following the Central
Government Pay-scales, th	e latest salary slip	issue	ed by the O	rganisatio	n showing the following
details may be enclosed.		20001	- c)c	-8	- silo ming the following
Basic Pay with Scale of	Dearness Pay/inte	rim i	relief/other	Total En	noluments
Pay and rate of Increment	Allowances etc.,				
	details)	`	•		
16(A) Additional Informa	ation, if any, relev	ant t	o the post		
you applied for in support o	f your suitability for	r the	post.		
This among other things ma					
to (i) additional academi					
training and (iii) work exp		oove	prescribed		
in the Vacancy Circular/Ad	vertisement)				
(Note: Enclose a separate	sheet, if the space i	is ins	ufficient)		
16(B) Achievements:					
		•			
The candidates are reques	sted to indicate in	form	ation with		
regard to;					
(i) D 1 11 11 11 11 11	1	:-1			
(i) Research publication			projects		
(ii) Awards/Scholarships/Official Appreciation			fanai amal		
			rofessional		
bodies/institutions/societies and;			d for the		
(iv) Patents registered in own name or achie			ed for the		
organization	ativa macaura inc	alvia	a official		
(v) Any research/innova	mve measure mv	OIVIN	g official		
recognition (vi) any other information					
(vi) any other information					
(Note: Enclose a separate	sheet If the snace i	s inci	ifficient)		
(10tc. Enclose a separate	moot if the space is				

17. Please state whether you are applying for deputation	
(ISTC)/Absorption/Re-employment Basis.	
#(Officers under Central/State Governments are only	
eligible for 'Absorption'. Candidates of non-	
Government Organizations are eligible only for Short Term	
Contract/STC)	
#(The option of 'STC'/'Absorption'/'Re-employment' are	
available only if the vacancy circular specially mentioned	
recruitment by 'STC' or 'Absorption' or 'Re-employment').	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio-Data/Curriculum Vitae duly supported by the documents in respect of essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

	(Signature of the candidate)
	Address
Date	

Certification by the Employer/ Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs/APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No Major/Minor penalty has been imposed on him/her during the last 10 years <u>Or</u> A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned
(Frankrian) Codes Controlling Authority with Soal)
(Employer/ Cadre Controlling Authority with Seal)