



## CAREER OPPORTUNITIES IN REC LIMITED

- REC limited is a Maharatna Public Sector Enterprise and a well acclaimed Non-Banking Financial Company endowed with 'Infrastructure Finance' Company status. Domestically, REC holds the highest credit rating from CRISIL, ICRA, IRRPL & CARE and internationally rated at par with the sovereign ratings. Our company has a pan India presence and is one of the major players in providing financial assistance to all segments in the power sector including Generation, Transmission & Distribution and we are now foraying into infrastructure finance segment in addition to our conventional business. We also have a significant role in the Government of India's plans for the growth of the Indian power sector. The Company clocked excellent financial performance over the years and has recorded its all-time highest quarterly profit in second quarter of the current financial year.

### Vacancies

- To meet its human resource requirements, REC invites applications from dynamic, committed, self-motivated and experienced professionals for various posts, the details of which are as under:

Sl. No.	Name of the post/ Grade & IDA scale of pay (w.e.f. 01.01.2017)	Number of posts (Reserved for) *	Upper Age Limit (in years)	Prescribed minimum qualification(s)	Minimum post qualification experience & CTC required <sup>#</sup>	Nature of experience required
<b>Engineering discipline</b>						
1.	Deputy General Manager (Engineering) E-7 ₹ 1,00,000-2,60,000	01 (ST)	48	Regular full-time Bachelors in Engineering/ B. Tech. or equivalent in Electrical/ Electrical (Power)/ Electrical & Electronics/ Power Engineering/ Power System Engineering/ Mechanical or equivalent from a recognized Institute/ University with	18 years' post qualification executive experience CTC of ₹ 23 Lakh p.a.	Experience in area (s) of Power Sector viz. Generation, Transmission & Distribution, Renewables, etc.  Or
2.	Chief Manager (Engineering) E-6 ₹ 90,000-2,40,000	02 (UR)	45		15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Experience in Financial Institutions/ Scheduled Commercial Banks/ NBFCs/ Public Sector Organizations/ Central Govt./ State Govt./ Multi-lateral organization/ Other Institutions, in the area of Infrastructure Project Finance.
3.	Manager (Engineering) E-5 ₹ 80,000-2,20,000	01 (EWS)	42		12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	

4.	Deputy Manager (Engineering) E-4 ₹ 70,000-2,00,000	04 (UR: 02, ST: 01, EWS: 01)	39	first division or equivalent CGPA  Or  Regular full-time Masters in	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	<i>Desirable: Preference will be given to experience in listed Infrastructure companies</i>
5.	Assistant Manager (Engineering) E-3 ₹ 60,000-1,80,000	20 (UR: 08, OBC-NCL: 06, SC: 03, ST: 01, EWS: 02)	35	Engineering/ M. Tech. or equivalent in Electrical/ Electrical (Power)/	05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	
6.	Officer (Engineering) E-2 ₹ 50,000-1,60,000	39 (UR: 14, OBC-NCL: 09, SC: 05, ST: 02, EWS: 09)	33	Electrical & Electronics/ Power Engineering/ Power System Engineering/ Mechanical or equivalent from a recognized Institute/ University with first division or equivalent CGPA	03 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.	

***Finance & Accounts (F&A) discipline***

7.	Manager (F&A) E-5 ₹ 80,000 - 2,20,000	01 (UR)	42	Chartered Accountancy/ Cost and Management Accountancy	12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	Experience in Financial Institutions/ Scheduled Commercial Banks/ NBFCs/ Public Sector Organizations/ Central Govt./ State Govt./ Multi-Lateral Organizations/ Other Institutions.
8.	Deputy Manager (F&A) E-4 ₹ 70,000 - 2,00,000	10 (UR: 06, OBC-NCL: 02, SC: 01, EWS: 01)	39		09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	
9.	Assistant Manager (F&A) E-3 ₹ 60,000-1,80,000	20 (UR: 09, OBC-NCL: 05, SC: 03, ST: 01, EWS: 02)	35		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	

10.	Officer (F&A) E-2 ₹ 50,000- 1,60,000	02 (ST)	33		03 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.	
<b>Information Technology (IT) discipline</b>						
11.	Assistant Manager (IT) E-3 ₹ 60,000- 1,80,000	02 (UR: 01, EWS: 01)	35	Regular full time Bachelors in Engineering/ B. Tech. or equivalent in Computer Science/ Information Technology or equivalent with first division or equivalent CGPA  Or Post Graduate Degree viz. MCA/ M.Tech./ MCS/ MSc. in IT/ Computers or equivalent from a recognized Institute/ University with first division or equivalent CGPA	5 years' post qualification executive experience  CTC of ₹ 12 Lakh p.a.	Experience in implementation/ upgradation/Application design and architecting of web/windows-based software development/ PL-SQL/ enhancement of e-Business suite/ ERP/ Advanced Data Structures/ Operating Systems/ computer Networks/ Database, Weblogic/ SAN/ NAS/ Storage/ Cyber Security <b>Desirable Certification:</b> Valid OEM Certification in OCP, or certification in 12C or higher version Or Web designing, PHP
<b>Company Secretariat (CS) discipline</b>						
12.	Chief Manager (CS) E-6 ₹ 90,000- 2,40,000	01 (UR)	45	Graduate with Associate/ Fellow Membership of the Institute of Company Secretaries of India	15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Out of 15 years of experience at least 12 years' experience in listed company.
13.	Manager (CS) E-5 ₹ 80,000- 2,20,000	02 (UR: 01, OBC- NCL: 01)	42		12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	Out of 12 years of experience at least 10 years' experience in listed company.
14.	Assistant Manager (CS) E-3	02 (UR: 01, OBC- NCL: 01)	35		05 years' post qualification	Out of 5 years of experience at least 3

	₹ 60,000-1,80,000				executive experience CTC of ₹ 12 Lakh p.a.	years' experience in listed company.
15.	Officer (CS) E-2 ₹ 50,000-1,60,000	01 (UR)	33		3 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.	Out of 3 years of experience at least 2 years' experience in listed company.

#### ***Law discipline***

16.	Chief Manager (Law) E-6 ₹ 90,000-2,40,000	01 (UR)	45	Regular full time Degree in Law (LLB - 3 years) with first division or equivalent CGPA	15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Hands on experience in drafting/ vetting/ execution of legal documents of project financing, legal due diligence of loan
17.	Deputy Manager (Law) E-4 ₹ 70,000-2,20,000	03 (UR: 02, OBC-NCL: 01)	39	Or Degree in 5 years integrated course in Law from a recognized University with first division or equivalent CGPA.	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	proposals/ documents including in-depth knowledge of applicable corporate/ commercial legislations with expertise in DRT/ Civil/ Criminal Courts, arbitration proceedings in Banks/ financial institutions. Must have core competence in the areas of analyzing various legal, security packages relating to project financing, etc. and must be in a position to handle all activities of documentation independently.
18.	Assistant Manager (Law) E-3 ₹ 60,000-1,80,000	04 (UR: 02, OBC-NCL: 01, SC: 01)	35		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	

#### ***Corporate Communication discipline***

19.	General Manager (CC) E-8 ₹ 1,20,000-2,80,000	01 (UR)	52	Regular full-time two-year course-MBA or Post Graduate Degree/ Diploma or equivalent in	21 years' post qualification executive experience CTC of ₹ 26 Lakh p.a.	Experience in Corporate Communication/ Public Relations function such as collateral design and content creation, corporate image building in traditional, online, social, and digital media (intranet/internet), branding, coordination
20.	Officer (CC) E-2 ₹ 50,000-1,60,000	01 (UR)	33	Corporate Communication & Public Relations related	3 years' post qualification executive experience	

				specialization viz. Communication/ Advertising & Communication Management /Mass communication /Journalism etc. or equivalent from a recognized Institute/ University with first division or equivalent CGPA	CTC of ₹ 10 Lakh p.a.	with the media and press, event management etc. The candidate should have outstanding oral and written communication skills.
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**Corporate Social Responsibility (CSR) discipline**

21.	Assistant Manager (CSR) E-3 ₹ 60,000-1,80,000	02 (UR)	35	Regular full time two year course-MBA or Post Graduate Degree/ Diploma or equivalent in Social Work or equivalent from a recognized Institute/ University with first division or equivalent CGPA.	05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	Experience in evaluation, implementation and monitoring of social work/rural development/community development projects, is required. Preference shall be given to the candidates who have qualified UGC-NET".
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**Secretarial discipline**

22.	Deputy Manager (Secretarial) E-4 ₹ 70,000 - 2,00,000	02 (UR)	52	Regular full-time graduate or equivalent from a recognised institute / University with minimum 50% marks or equivalent CGPA with a speed of 80 w.p.m. in shorthand and 40 w.p.m. in typewriting and good knowledge of MS Office	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	Experience in Secretariats of Senior officers
23.	Assistant Manager (Secretarial) E-3 ₹ 60,000 - 1,80,000	02 (UR)	49		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	
24.	Assistant Officer (Secretarial) E-0 ₹ 30,000-1,20,000	02 (UR)	40		12 years' post qualification executive experience CTC of ₹ 7 Lakh p.a.	

<b>Rajbhasha Discipline</b>						
<b>25.</b>	Assistant Officer (Rajbhasha) E-0 ₹ 30,000-1,20,000	01 (UR)	40	Regular full time- Master's degree in Hindi with English as one of the subjects at Bachelor's degree level; Or Master's degree in English with Hindi as one of the subjects at Bachelor's degree level from a recognized Institute/ University with minimum 50 % marks in graduation and post-Graduation or equivalent CGPA And Degree or Minimum 30 days Translation Course conducted by Central Translation Bureau, Ministry of Home Affairs.	12 years' post qualification experience CTC of ₹ 7 Lakh p.a.	Experience in work related to Rajbhasha/ Translation

\* Including 02 backlog vacancies in the post of Officer (F&A)- (ST category)

# For applicants working in the private sector

#### **Posts reserved for Persons with Benchmark Disabilities (PwBD)**

From the posts indicated from Sl. No 1 to 25 in the table above, 04 posts are reserved for Category a), 04 posts are reserved for Category b), 01 post is reserved for Category c) and 03 posts are reserved for Category d) and e) of PwBD.

Reservation to PwBD shall be admissible in accordance with Government of India guidelines for the posts identified by REC as under:

<b>Post/ Sl. No. in table above</b>	<b>Eligible PwBD for Reservation as per roster point</b>
Deputy General Manager/ Chief Manager/ Manager/Deputy Manager/ Assistant Manager/ Officer in Engineering discipline Sl. No. 1,2,3,4,5,6	a) B, LV b) D, HH c) OA, BA, OL, BL, OAL, Dw, AAV, MDy d) MI e) MD involving (a) to (d) above