



सोलर एनर्जी कॉर्पोरेशन ऑफ इंडिया लिमिटेड

(भारत सरकार का उपक्रम)

Solar Energy Corporation of India Limited

(A Government of India Enterprise)

## Solar Energy Corporation of India Limited

(A Government of India Enterprise)

6<sup>th</sup> Floor, Plate-B, NBCC Office Block Tower-2, East Kidwai Nagar, New Delhi – 110023

(An ISO Certified Company)

CIN No. U40106DL2011GOI225263

### Notification No: 02/2023

Solar Energy Corporation of India Limited (hereinafter referred to as SECI) is a MINIRATNA Category -I schedule 'A' CPSE under the Administrative jurisdiction of Ministry of New & Renewable Energy. SECI is the only CPSU exclusively dedicated to the development of the RE sector in India and its scope of activities covers all renewable energy sources. The vision of the company is to contribute to making "Green India" through development of Renewable Energy resources working closely with the stakeholders such as MNRE, the DISCOMs, RE developers, financial institutions and climate support groups. Its current activities include development of both utility-scale and small-scale decentralized RE plants, development of solar parks and commercialization of innovative RE technologies. The authorized and paid-up capital of the Company was ₹.2000 crores and ₹.1354 crores respectively as on March 31, 2023.

SECI is looking for experienced professionals at various levels. The details are as follows:

SI No.	Position/ Grade	Pay scale in (IDA)	No. of posts	Minimum Qualification	Experience & Age Limit
1	Additional General Manager (Information Technology)  (E-7 Grade)	₹.100000-260000/-	01 (UR)	BE/ B.Tech / B.Sc (Engg) Degree in Computer Science / IT with 60% marks from recognized Institute/University and  (b) SAP Certifications shall be preferably in HCM/ ISU/ PS/ MM/ FI/ ABAP /BOBI and the certification shall be at least one year or more older to the date of this	Candidates should possess minimum 16 years of post-qualification in-line experience in executive position in an organization of repute in the following areas:  1. SAP ERP implementation & maintenance, HANA database, process orchestration, dashboards and SAP licensing.



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			recruitment notification.	<div>2. Should have experience of Post Go-live maintenance and enhancements/ upgradations.</div> <div>3. Planning, development and implementation of integrated computerized applications/ systems.</div> <div>4. Compliance to the statutory requirements and IT/ ERP systems audits.</div> <div>5. Management of IT Infrastructure &amp; Network Security.</div> <div>6. Keep abreast of emerging digital trends and execute IT strategy, process to adopt such trends like AI &amp; ML/ Bots/ Dashboards/ Data Analytics etc.</div> <div>7. Data Privacy and IT &amp; Cyber Security Policies.</div> <div>8. Implementation of Cyber Security initiatives such as CCMP, ISMS/ISO 27001 and CII etc.</div> <div>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of Rs. 90000 – 240000/- (IDA) or equivalent CDA scale.</div> <div>ii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 35 Lacs.</div> <div>Age Limit: 48 years</div>
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2	Additional General Manager (Finance & Accounts)  (E-7 Grade)	₹.100000-260000/-	01 (UR)	CA/ CMA (or)  Graduate in Commerce with two years Masters in Business Administration or equivalent having specialization in Finance / Banking with 60% marks from recognized Institute/University.	<p>Candidates should possess minimum total 16 years of post-qualification in-line experience in executive position in field of Finance &amp; Accounts in an organization of repute out of which at least 5 years of experience in handling one or more areas:</p> <p>Project Financing/ Domestic &amp; International Fund Mobilization/ Risk Analysis/ Balance Sheet Finalization/ Treasury Management/ Taxation/ Budgeting/ Audit/ Commercial finance/ Concurrence of financial proposals etc.</p> <p>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of Rs. 90000 – 240000/- (IDA) or equivalent CDA scale.</p> <p>iii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 35 Lacs.</p> <p>Preference will be given to candidate having wide exposure in financial concurrence, projects evaluation &amp; due diligence of Investment Proposals.</p> <p>Age Limit: 48 years</p>
3.	Dy General Manager (Finance & Accounts) (E-6 Grade)/	₹ 90000 – 240000/-	01 (UR)	CA/ CMA (or)	<p>Candidates should possess minimum 13 years of post-qualification in-line experience in executive position in the field of Finance &amp; Accounts in an organization of</p>



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				<p>Graduate in Commerce with two years Masters in Business Administration or equivalent having specialization in Finance / Banking with 60% marks from recognized Institute/University</p>	<p>repute out of which at least 5 years of experience in handling one or more areas:</p> <p>Project Financing/ Domestic &amp; International Fund Mobilization/ Risk Analysis/ Receivable Management / Balance Sheet Finalization/ Treasury Management/ Taxation/ Budgeting/ Audit/ Commercial finance/ Trading of Power/ Concurrence of financial proposals etc.</p> <p>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of ₹ 80000 – 220000/- (IDA) or equivalent CDA scale.</p> <p>ii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 30 Lacs.</p> <p>Preference will be given to candidate having wide exposure in Domestic &amp; International Fund Mobilization.</p> <p>Age Limit: 45 years</p>
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4	Deputy General Manager (Human Resource & Administration)  (E-6 Grade)	₹. 90000 – 240000/-	01 (UR)	<p>(a) Degree in any Discipline and (b) Two years Post Graduate Degree in Social Work / Business Administration / Business Management with Specialization in Personnel Management / HRM / Industrial Relations / Labour Welfare with 60% marks from recognized Institute/University (or) Post Graduate Degree / Diploma of minimum two year's duration in Personnel Management / Industrial Relation / HRM / Labour Welfare / Labour Management / Labour Administration / Labour Studies with 60% marks or equivalent CGPA from recognized Institute/University.</p> <p>Masters / Graduate Degree in Law is desirable</p>	<p>Candidates should possess minimum 13 years of post-qualification in-line experience in executive position in an organization of repute handling Manpower Planning/ Recruitment &amp; selection / Training &amp; Skill Development / Competency and Leadership Mapping / Performance Management/ HR Branding / Employee Relations &amp; Welfare / Compliance of statutory requirement including Labour Laws/ Implementation of HR Policies, out of which the applicant should have 5 years of experience in General Administration Activities/ Liaisoning/ Protocol etc.</p> <p>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of ₹ 80000 – 220000/- (IDA) or equivalent CDA scale.</p> <p>ii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 30 Lacs.</p> <p>Age Limit: 45 years</p>
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5	Deputy Manager (PMC-Civil)  (E-6 Grade)	General	₹. 90000 – 240000/-	01 (UR)	B.E/B.Tech/ B.Sc (Engg) in Civil Engineering with 60% marks or equivalent CGPA on point scale from recognized University/ Institute.	<p>Candidates should possess minimum 13 years of post-qualification in-line experience in executive position in an organization of repute in designing various civil structures, design of steel and RCC superstructure, foundations, fabrication of steel members e.g beam, column, bracing. Candidate should be conversant with relevant and latest IS Codes/ Engg Software – Staad-pro/ Tekla/ ANSYS etc. Candidate should have handled infrastructure project of value not less than 500 crores.</p> <p>Experience in 3D modelling software: CADMATIC, Auto-CAD, etc will be an added advantage.</p> <ul style="list-style-type: none"> <li>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of ₹ 80000 – 220000/- (IDA) or equivalent CDA scale.</li> <li>ii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 30 Lacs.</li> </ul> <p>Age Limit: 45 years</p>
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6	Deputy General Manager (Project Monitoring)  (E-6 Grade)	₹. 90000 – 240000/-	01 (UR)	<p>B.E/ B. Tech in any discipline with minimum 60% marks or equivalent CGPA from recognized University/ Institutes.</p> <p>Two years full time MBA/PGDM (Marketing or Finance or combination of both/ Power Management/ Strategic Management/ Corporate Strategy) is desirable.</p>	<p>Candidate should possess minimum 14 years of post-qualification inline experience in executive position in an organization of repute in handling activities related to Project Monitoring, planning and management using project portfolio management software.</p> <ul style="list-style-type: none"> <li>• Inline experience includes project management, scheduling, risk analysis, opportunity management, resource management etc.</li> <li>• Candidate should have experience in monitoring of infrastructure project of value not less than 500 crores.</li> </ul> <p>i. Applicant if working in regular basis in PSU/ Govt should have completed at least 02 years of service in the pay scale of ₹ 80000 – 220000/- (IDA) or equivalent CDA scale.</p> <p>ii. Applicant if working in Private sector must be having 02 years of service in a Company of repute drawing annual CTC of ₹ 30 Lacs.</p> <p>Age Limit: 45 years</p>
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7.	Dy Manager (Human Resource & Administration)  (E-3 Grade)	₹. 60000 – 180000/-	04 (3-UR, 1-OBC-NCL)	<p>(a) Degree in any Discipline and (b) Two years Post Graduate Degree in Social Work / Business Administration / Business Management with Specialization in Personnel Management / HRM / Industrial Relations / Labour Welfare with 60% marks from recognized Institute/University (or)</p> <p>Post Graduate Degree / Diploma of minimum two year's duration in Personnel Management / Industrial Relation / HRM / Labour Welfare / Labour Management / Labour Administration / Labour Studies with 60% marks or equivalent CGPA from recognized Institute/University.</p>	<p>Candidates should possess minimum 4 years of post-qualification in-line experience in executive position in an organization of repute in two or more areas as under:</p> <p>Manpower Planning/ Recruitment &amp; Selection/ Training &amp; Skill Development /Competency and Leadership Mapping /Performance Management/ HR Branding / Employee Relations &amp; Welfare / Compliance of statutory requirement including Labour Laws/ Implementation of HR Policies/ General Administration / Liasioning etc.</p> <p>Age Limit : 35 years</p>
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8.	Dy Manager (Project - Electrical)  (E-3 Grade)	₹ 60000 – 180000 /-	03  (2-UR, 1-OBC-NCL)	B.E/B.Tech/ B.Sc (Engg) in Electrical Engineering including with 60% marks or equivalent CGPA on point scale from recognized University/ Institute.	Candidate should possess minimum 4 years of post-qualification in line experience in executive position in an organization of repute in construction of power generation/ power transmission & distribution / industrial projects out of which at least 2 years experience in installation, testing & commissioning of solar/ wind power plant. Candidate should have completed at least one project of installation, testing & commissioning of Solar Power Projects of 100 MW & above.  Age Limit: 35 years
9.	Dy Manager (Project - Civil)  (E-3 Grade)	₹. 60000 – 180000 /-	03  (2-UR, 1- SC)	B.E/B.Tech/ B.Sc (Engg) in Civil Engineering including with 60% marks or equivalent CGPA on point scale from recognized University/ Institute.	Candidate should possess minimum 4 years of post-qualification in line experience in executive position in an organization of repute in construction of power generation / power transmission & distribution / industrial projects / infrastructure projects out of which at least 2 years experience in civil construction of solar / wind power plant. Candidate should have completed at least one project of 100 MW & above.  Age Limit: 35 years
10.	Dy Manager (Corporate Communication)  (E-3 Grade)	₹.60000 – 180000 /-	01  (UR)	Post Graduate Degree or Post Graduate Diploma in Communication/ Advertising and Communication Management/ Public Relations/Marketing/Mass communication/Journalism with minimum 60% marks or equivalent CGPA from recognized University/ Institutes.	Candidate should possess minimum 4 years of post-qualification inline experience in executive position in an organization of repute in public relation/ corporate communication functions/ media management. Candidate should have handled digital media, social media platforms/ actively involved in liaisoning with various connected agencies/.



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					Age Limit: 35 years
11.	Dy Manager (Corporate Monitoring)  E-3 Grade)	₹. 60000 – 180000/-	01 (UR)	<p>B.E/ B. Tech/ B.SC (Engg) in any discipline with minimum 60% marks or equivalent CGPA from recognized University/ Institutes</p> <p>Two years full time MBA/PGDM (Marketing or Finance or combination of both/ Power Management/ Strategic Management/ Corporate Strategy) is desirable.</p>	<p>Candidate should possess minimum 4 years of post-qualification inline experience in executive position in an organization of repute in the field of Business Planning or Corporate Strategy/" Corporate planning &amp; monitoring "within the organization.</p> <p>Candidate should have know- how of Business decisions using NPV/IRR/ Policy Advocacy etc in an organization of repute.</p> <p>Age Limit: 35 years</p>
12.	Dy Manager (IT – Cyber Security)  (E-3 Grade)	₹.60000 – 180000 /-	01 (OBC-NCL)	<p>(a) BE/ B.Tech/ B.Sc (Engg) Degree in Computer Science / IT / Masters in Computer Application with 60% marks from recognized Institute/University and</p> <p>(b)CISSP/CISM/CISA/CCNP Security certification, which shall be at least one year or more older to the date of this recruitment notification.</p>	<p>Candidates should possess minimum 4 years of post-qualification in-line experience in executive position in an organization of repute in IT systems &amp; network administration out of which minimum of one year of experience in cyber security handling either of the following area:</p> <p>i. Two or more of the (ISC)<sup>2</sup> information security domains</p> <p>ii. Information security management systems (ISO 27001)</p>



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					Age Limit: 35 years
13.	Dy Manager (IT –ERP)  (E-3 Grade)	₹.60000 – 180000 /-	01 (UR)	<p>(a) BE/ B.Tech / B.Sc (Engg) Degree in Computer Science/ IT / Masters in Computer Application with 60% marks from recognized Institute/University and</p> <p>(b) SAP Certifications shall be preferably in HCM/ ISU/ PS/ MM/ FI/ ABAP/ BOBI and the certification shall be at least one year or more older to the date of this recruitment notification.</p>	<p>Candidates should possess minimum 4 years of post-qualification in-line experience in executive position in an organization of repute two or more of the following areas:</p> <ol style="list-style-type: none"> <li>1. SAP ERP implementation &amp; maintenance, HANA database, process orchestration &amp; dashboards and SAP licensing.</li> <li>2. Should have experience of Post Go-live maintenance and enhancements/ upgradations</li> <li>3. Should have experience in UI5 configuration, developing/ redeveloping of SAP webdynpro applications, developing Fiori apps on SAP HANA platform.</li> <li>4. Should have independent design &amp; configuration skills in respective landscapes including DC &amp; DR.</li> <li>5. Compliance to the statutory requirements and IT/ ERP systems audits.</li> <li>6. Should have knowledge in basics of ABAP coding in respective modules so as to understand/ prepare FS &amp; TS independently.</li> </ol>



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					Age Limit: 35 years
14.	Dy Manager (PMC-Electrical)  E-3 Grade)	₹. 60000 – 180000/-	02 (1-UR, 1-OBC- NCL)	B.E/ B.Tech/ B.Sc (Engg) in Electrical Power Engineering/ Electrical & Electronics Engineering with 60% marks or equivalent CGPA on point scale from recognized University/ Institute.	Candidates should possess minimum 4 years of post-qualification in-line experience in executive position in an organization of repute in designing, installing & testing of electrical equipment and systems in power projects. Candidate should have knowledge of electrical design standards & codes.  Candidate should have worked as above requirement on a power project of 50 MW & above.  Experience in DNV/ WAsP/ PVSyst/ PVcase / ETAP will be an added advantage.  Age Limit: 35 Years
15.	Sr Officer (Human Resource & Administration)  (E-2 Grade)	₹ 50000 – 160000 /-	03 (UR)	(a) Degree in any Discipline and (b) Two years Post Graduate Degree in Social Work / Business Administration / Business Management with Specialization in Personnel Management / HRM / Industrial Relations / Labour Welfare with 60% marks from recognized Institute/University (or)	Candidate should possess minimum 01-year post qualification inline experience in executive position in an organisation of repute dealing with Personnel & Administration matters, preferably in any of the following areas - Establishment matters/ Policy Advocacy/ Industrial Relations/ Recruitment and Promotion/ Manpower planning/ Performance Appraisal System / General Administration activities/ Statutory Compliance and other related matters.



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				Post Graduate Degree / Diploma of minimum two year's duration in Personnel Management / Industrial Relation / HRM / Labour Welfare / Labour Management / Labour Administration / Labour Studies with 60% marks or equivalent CGPA from recognized Institute/University.	Age Limit: 28 years
16.	Sr Accounts Officer / (E-2 Grade)	₹ 50000 – 160000 /-	03 (02- UR, 01- OBC-NCL)	CA or CMA or 2 years MBA with Specialization in Finance with minimum 60% marks or equivalent CGPA from recognized University/ Institutes.	Candidate should possess minimum 01-year post qualification inline experience in executive position in an organisation of repute in any of the following areas - Resource Mobilization/ Budgeting and Costing/ Commercial Finance/ MIS/ Internal Control/ Payroll Processing/ Power Trading Audit and Taxation/ Accounting/ Financial Reporting/ Treasury Management etc.  Age Limit: 28 years
17.	Sr. Engineer (Information Technology)/ (E-2 Grade)	₹ 50000 – 160000 /-	02 (01-OBC-NCL, 01- UR)	BE/ B.Tech / B.Sc (Engg) Degree in Computer Science / IT/ Masters in Computer Application with 60% marks from recognized Institute/University.	Candidate should possess minimum 01-year post qualification inline experience in executive position in an organization of repute handling either of the following areas-Network device (router, switch, UTM/ Firewall) administration & management data/ device backup management / Windows/ Linux Server administration/ database management and Active directory domain services (AD DS) management/ Software/ Website/ Application development & maintenance.  Age Limit: 28 years



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18.	Sr. Engineer (Power System) /  (E-2 Grade)	₹ 50000 – 160000 /-	02 (01-SC,1-UR)	BE/ B.Tech / B.Sc (Engg) Degree in Electrical Engineering with 60% marks or equivalent CGPA on point scale from recognized University/ Institute.	Candidate should possess minimum 01-year post qualification inline experience in executive position in areas of design & engineering / project management / construction / erection, testing & commissioning in an organization of repute handling large scale power generation/ transmission/ distribution projects.  Age Limit: 28 years
19.	Secretarial Officer/  (E-1 Grade)	₹ 40000 – 140000 /-	01 (UR)	Candidate should be an Associate Member of Company Secretary of India (ACS).  Masters / Graduate Degree in Law is desirable	Candidate should possess minimum 1-year post qualification experience in an organization of repute preferably in a listed company in organizing and conducting Board Meetings/ preparation of agenda/ minutes/ ATRs/ calling and conducting the Annual General Meeting/ assistance in Directors' Report/ Chairman's Speech/ compliance with all other statutory requirements under the Companies Act & other applicable statutory regulations.  Age Limit: 28 years
20.	Jr Accountant /  (S-1 Grade)	₹ 22000 – 80000 /-	03 (UR)	CA (Inter / IPCC) or CMA (Inter)	Candidate should possess minimum 01-year inline post qualification experience in an organization of repute dealing day to day transaction of Finance and Accounts/ bookkeeping/ database/ bank balance/ taxation/ payroll etc.  Age Limit: 28 years



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21.	Supervisor (Personnel & Administration)/  (S-1 Grade)	₹. 22000 – 80000 /-	03 (UR)	Graduate with 55% marks and two years Post Graduate Diploma in Personal Management & / or Industrial Relation / Labour Laws/ Human Resource Management from recognized Institute / University with 60% marks or equivalent CGPA.	Candidate should possess minimum 01-year inline experience in an organization of repute dealing with Personnel & Administration matters preferably in any of the following areas – in handling Administration/ Establishment matters/ IR issues/ Labour welfare activity/ statutory compliance / Human Resource Management etc.  Age Limit: 28 years
22.	Supervisor (Civil)/  (S-1 Grade)	₹ 22000 – 80000 /-	01 (UR)	Three years Diploma in Civil Engineering with minimum 60% marks from recognized Institute / Board/ University.	Candidate should possess minimum 01 year post-qualification in line experience in an Organization of repute handling civil and structural works of projects/ constructions sites.  <b>Age Limit: 28 years</b>

### Vacancies & Reservations:

Name of the Post	Un-reserved	SC	ST	OBC-NCL	EWS	Total	PwBD*
AGM (IT)	01	-	-	-	-	01	D, HH & a) B, LV d) D, HH c) OA, BA, OL, BL, OAL, BLOA, BLA,
AGM (F&A)	01	-	-	-	-	01	