



NORTH EASTERN COALFIELD
COAL INDIA LIMITED
(A Maharatna Company under Ministry of Coal)
Margherita-786181 (ASSAM)

Registered Office: Office of The General Manager, North Eastern Coalfields, Coal India Limited, Dist-Tinsukia, Assam-786181.
Corporate ID No: L23109WB1973G01028844, Phone No: 03751-220344, E-Mail – gm.nec.cil@coalinda.in, Website www.neccoal.co.in

Ref: 81/PIR/573

Dated : 31-05-2021

**NOTIFICATION FOR URGENT ENGAGEMENT OF PARA MEDICAL STAFFS ON
CONTRACT BASIS TO ADDRESS/COMBAT THE OUTBREAK OF
CORONA VIRUS (COVID-19)**

North Eastern Coalfields, Margherita, Assam is looking for dedicated and enterprising Para Medical Staffs in the post of Nurse, Lab Technician (Radiology) and Ward Boys/Girls to work in the Central Hospital, NEC, Margherita, Assam to Combat COVID-19 on temporary contract basis for a period of 05(Five) months, which may be extendable upto 31st March, 2022.

Vacancy

Sl. No.	Category of Para Medical Staffs	Number of posts	Monthly Honorarium
1	Staff Nurse	02	Rs. 35,000/-
2	Lab Technician (Radiology)	01	Rs. 32,500/-
3	Ward Boys/Girls	02	Rs. 30,000/-

Contract period

- The contract period is for 05 months which may be extendable upto 31st March, 2022 based on necessity if approved.
- The contract will automatically cease to exist on expiry of the period of contract and for this, no separate notice would be necessary.
- The contract may be terminated by either side by giving one month notice.
- The requirement may further be revised by the subsidiary after assessing the situation after 05 months i.e. after 31st October, 2021.

Eligibility Criteria:

Maximum age limit: 65 years as on date of notification.

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Minimum qualification required:

Nurse – Matric plus 'A' Grade Nursing certificate plus one year experience from recognized Institute or one year experience in 50 bedded and above hospital/nursing home.

Lab Technician (Radiology)- Diploma in respective technology from recognized institute.

Ward Boys/Girls- Must be literate and have aptitude for the job.

Antecedent Verification:

Details will be furnished by the candidates in the prescribed format of CIL which will be subject to verification from the authorities concerned.

For ex-employee of CIL or its subsidiaries/other Government Organization/PSUs:

1. Last 5 years performance record for ex-employee to be certified by ex-employer.
2. Should have worked in the relevant specialty for at least 5 years during their service to be certified by ex-employer.
3. Should have scored minimum 'Good' ACR ratings in the last 5 years of service to be certified by ex-employer.
4. Should not have been awarded with any punishment under CDA Rules/Disciplinary rules of the company in the last 5 years of the service to be certified by ex-employer.

How to apply

The interested candidates may appear in Walk-in-interview to be held on 05th June 2021 at NEC, Margherita HQ, from 10:00 am onwards along with original documents. The application form for the post of Para Medical Staff is attached herewith. The willing candidates will be required to send the duly filled in application form as an advance copy in the format prescribed along with self-attested copy of testimonials through email abw.muinao@coalindia.in by 5:00 pm on Friday the 4th June, 2021.

Mode of selection:

The mode of selection will be based on personal interview. The candidates may appear in-person in the interview and due to prevailing COVID-19 pandemic situation they may appear through Video Conference (VC) also. The details regarding schedule and mode of interview will be intimated to the candidates' email ids.

Other Terms and Conditions:

- a. Incomplete application in any form will be rejected by the committee.
- b. Offer of engagement on temporary basis will be subject to physical verification of all the documents, if found in order.
- c. The selected candidate will be posted as per requirement of the company.
- d. The engagement of the Para Medical Staff shall be subject to medical fitness to be certified by the Company Medical Officer.

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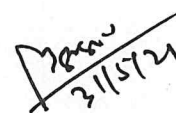
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- e. Selection of Para Medical Staff is subject to character and antecedent verification of the candidate, which would be done post appointment. In case, any discrepancy or concealment of information is found, the contract period of
- f. Such Para Medical Staff will be terminated with immediate effect without any notice.
- g. Such Para Medical Staff shall not engage himself/herself with any other business during his/her tenure of engagement.
- h. The Para Medical Staff have to maintain the integrity and secrecy of the company's business and shall not engage himself/herself with any other business during his/her tenure of engagement.
- i. They shall perform the duties of the Para Medical Staff efficiently, diligently and shall devote their whole time to the company. He/She shall faithfully serve the company during the period of engagement.
- j. The period of engagement is liable to be terminated at any time without assigning any reason thereof after giving one month's notice.
- k. Retired Para Medical Staff covered under the respective Contributory Post Retirement Medicare Scheme will continue to be governed by the said scheme during their period of engagement. However, the outsourced Para Medical Staff will be entitled for medical benefits for self and spouse in the company's hospital, to the extent available and will not be eligible for referral outside.
- l. The temporary contractual appointee is required to join within 7 days from the date of issuance of offer of engagement. No TA/DA will be given for joining.
- m. Termination of contract:
- Due to malpractice/misconduct or rendering of unsatisfactory by Para Medical Staff.
 - In the event of any legal conviction by any State/Central Government Authority/Court against the Para Medical Staff.
 - NEC management reserves the right to terminate the contract of the Para Medical Staff without assigning any reason whatsoever.
 - In case during the engagement period the doctor joins any private/govt. organization the contract shall stand terminated.
- n. Director (P&IR), CIL reserves the rights to suspend, alter, amend or withdraw partly or fully any of these guidelines at his/her discretion for reasons to be recorded in the interest of the company.
- o. Other Terms & Condition or any further clarification will be as per CIL's policy/guidelines circulated vide OM No. CIL/C5A(PC)/Dr-Paramedical/622 dated 20-04-2021 issued by the General Manager (P/PC), CIL (Attached here below).
- p. Interpretation of these guidelines will be reserved with the Director (Personnel) of the concerned subsidiary and his/her interpretation will be final for engagement in that subsidiary.
- q. Any amendment modification regarding the notification will be notified only in ECL website.


Area Manager (P/EE)
North Eastern Coalfields
Margherita, Assa


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**Application form for engagement of Nurse/Lab Technician (Radiology)/Ward
Boys/Girls on temporary contract basis in NEC**

Post Applied for: _____

Name			Recent passport size self-attested photo			
Father's/Spouse's Name						
Gender						
Nationality						
Category SC/ST/OBC(NCL)		Religion				
Date of birth	Date of Retirement/Separation (if applicable)		Grade/post at the time of retirement/separation (if applicable)			
Address for communication						
House No./Flat No.						
Street:						
Post Office		Pin code:				
District		State				
Mobile No.		Email ID				
PAN No.		Aadhar No.				
Qualification Details (Nurse, Lab Technician (Radiology), Ward Boys/Girls)						
Sl.No.	Examination passed	Specialization (if applicable)	Year of passing	Name of Institute	Board/University	% of marks

Details to be filled by ex-employee of NEC/CIL

Sl. No.	Name of organization	Post held	Employee No.	From Date	To date		
Performance ratings of last 5 years(Certificate by ex-employer to be enclosed with the application)			Year 1	Year 2	Year 3	Year 4	Year 5
Details of Punishment, if any, in the last 5 years of service (Certificate by ex-employer to be enclosed with the application)							
Details of performance/disciplinary certificate for private practitioner/private sector experience holders (self-certified certificate to be enclosed with the application)							

Enclosures:

The following documents are to be enclosed along with the application form in 2 (two) copies:

1. Passport size photograph.
2. Self-attested copy of proof of Date of Birth
3. Self-attested copy of Qualification certificates
4. Self-attested copy of Superannuation/relieving letter from ex-employer
5. Self-attested copy of self-certified experience certificate along with performance/disciplinary certificate to be produced by ex-employee of CIL/Govt. Organization/PSUs/Private Organization/Private Practitioner etc.

Note:

Any application which is incomplete or any discrepancy is found in the information w.r.t. the eligibility criteria, then such candidate will not be considered for personal interview/selection.

Declaration:

I do hereby declare that the above information as furnished by me is true to the best of my knowledge. I also give undertaking that at any point of time, if any of the above information is found false, it will automatically lead to cancellation of my contract and will also make me liable for prosecution under law.

I also certify that I am not facing any charge nor have been convicted in any corruption/illegal gratification/criminal case.

Station:

Signature of the Applicant

Date: