FORMAT OF APPLICATION

Copy of passport size photograph to be pasted here

1.	Name in Full (IN BLOCK LETT	ERS)			
2.	Post Appl applications different post	are to be	(Separate sent for			
3.	Date of Birth (DD/MM/YYYY)					
4.	Date (DD/MM/YYY	•	annuation			
5.	Service to wh	ich you belong				
6.	(Pl. specify State Govt./	r present emplowhether Centr Autonomous/ / University/ hers)	al Govt./ Statutory			
7.	Initial date of appointment in Govt.					
8.	Office address with Telephone No.					
9.	Residential Address with Telephone No.					
10.	and present I	neld, along with Basic Pay/ Pay de Pay of the p	Scale/Pay			
11.	Educational C	Qualification (M	atric onwa	rds):		
	Exam Passed	Name of University / Institute / Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)

12.	Please state clearly whether in the light of entries made below, you met the requisite Essential Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rule, state the authority for the same								
Qua	Qualification/Experience required				Qualification/Experience possessed by				
Esse	Essential:			Essential:					
A) C	A) Qualification				A) Qualification				
B) E	B) Experience				B) Experience				
Desi	Desirable				Desirable				
A) C	A) Qualification				A) Qualification				
B) E	B) Experience				B) Experience				
13.	Details of employment in chorological order) If needed, enclose a separate sheet duly authenticated by your signature in the format given below):								
	Name of Office/Instt./ Organisations	Post Held (Designation)	Period o	f serv		Nature of Appoint- ment (Regular/ Ad-hoc/ Deputation)	i.e. Pay i.e. Pay Level/ Pay Band and Grade Pay#	Nature Duties	of
14.	'enforcement	of any econd Competition	mic/regu Law/Mat	ılatory ters (I	y lav Men	rder, if any, w dealing with ition the name	regulation/in	vestigation	n and
15.	Nature of Permanent /	•	mployme porary)	nt i	i.e.				

16.	In case the present employment is held on deputation, please state:				
	a) The date of initial appointment.				
	b) Period of appointment with address				
	c) Name of the parent office /organisation.				
17.	Details of training undergone:				
18.	Details of proficiency in computer:				
19.	Any other information, applicant wants to furnish:				
20.	Please state briefly how you find yourself best suitable for the post applied for:				
# Applicants not holding the post in the new Pay Matrix Pay scales/Pay Band & Grade Pay pertaining to Central Government should indicate the equivalence of their pay scale vis-a-vis the Central Government's pay scales and also furnish supporting documents in this regard.					
I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.					
Dlace		Signaturo			
Place:	-	Signature:			
Date:-		Name:			

(Certificate to be furnished by the Employer/Head of office/ Forwarding authority)

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2.

It is also certified:-

(i) conte	That there is no vigilance / disciplinary case or criminal case pending or mplated against Shri / Smt./Ms						
(ii)	That his / her integrity is certified						
(iii)	That his / her CR / APAR dossier in original is enclosed / photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.						
(iv)	That no major / minor penalty has been imposed on him / her during that last ten						
	years <u>or</u> A list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).						
(v)	That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.						
	Signature						
	Name and Designation						
	Tel. No						
Place	Office Seal .						
Date :							
List of	f enclosures:						
1.							
2.							
3.							
4.							
5.							